

Columbus Running Club Bylaws

I. TITLE

The name of the association shall be Columbus Running Club, hereafter referred to as “this association” or “this organization”.

II. OBJECTIVE

- A. The prime objective of the association shall be the promotion and encouragement of running/walking and education of the public to its benefits.
- B. In furtherance of objective A, this association may hold fun runs, races on track or road, championships, lectures, other educational activities, clinics and social events: print and publish newsletters, magazines and books: make awards: and do all such other things as may be conducive to the encouragement of running/walking.
- C. Other objectives are to engage in community services, to publicize by appropriate means the benefits of running/walking as a means of physical fitness.

III. AFFILIATION

This association shall be a member of, but not limited to, Road Runners Club of America (RRCA), and all measures adopted by that body must be considered by this organization.

IV. MEMBERSHIP

Individuals and families who wish to participate in the activities of this organization shall submit dues and an application for membership.

Family membership consists of immediate family members residing at the same address. Each member in a family membership shall be eligible to vote.

V. MANAGEMENT OR GOVERNMENT

- A. The management of this association shall be vested in a Board of Directors consisting of a president, vice-president, secretary and treasurer. Additional members of the Board of Directors may be elected to by the membership for the positions described in paragraph B.5 as needed.
- B. Duties of officers:
 - 1. President – to preside over meetings, represent this association in the national affiliations, to call special meetings, and to appoint committees and chairpersons thereof.
 - 2. Vice-President – to assume the powers of the president in his/her absence, and to take on special assignments as requested by the president.

3. Secretary – to record minutes at meetings, to keep a file of such minutes, and, when requested by the president, to accept assignments involving correspondence and the keeping of records.
4. Treasurer – to administer all financial dues and to have authority to sign or disburse necessary appropriations, as directed.
5. Additional Board of Director positions
 - a) Youth – coordinate the youth activities and work with directors of the following programs to encourage youth fitness. The responsibility for coordination is not limited to the programs below but can be extended to other youth programs with agreement of CRC membership.
 - i. Elementary School Run
 - ii. Youth Track
 - iii. Youth Cross Country
 - iv. Girls on the Run
 - b) Events – coordinate the events sponsored by CRC and supported by CRC. Other events not listed may be supported with agreement of club membership.
 - i. Firecracker 5K
 - ii. Mill Race Race
 - iii. Pace for the Race
 - c) Communications – coordinate communications with membership and public.
 - i. Website
 - ii. Newsletter
 - iii. Membership
 - d) Social Events – coordinate and plan events to promote club and club mission.
 - i. Spring picnic
 - ii. Pancake breakfast
 - iii. Chilifest
 - iv. Winter Lights

C. Eligibility

Officers and directors may be elected to succeed themselves.

D. Term of Office

1. Term of office shall be about one year, beginning with or at the close of the first meeting held within the calendar year, and in no case beginning later than March 31.
2. Offices filled upon resignation shall also expire at the time of the first meeting of the calendar year.

E. Elections

Officers and directors shall be elected by a majority vote of those present at the meeting or represented by a submitted electronic vote.

Electronic votes may be cast by a secure process with the officer slate sent to the membership at least seven (7) days prior to the election and votes accepted up until the meeting is called to order.

F. Procedural Requirements

1. Parliamentary procedures will be carried on at meetings, and every effort will be made to discuss any measures coming before the group.
2. A quorum shall consist of twenty percent (20%) of the voting membership to amend the bylaws or to elect officers. A quorum for all other meetings shall consist of ten (10) members, of which three (3) must be officers. No official vote shall be held unless a quorum is present or represented by proxy.
3. A majority vote of the members represented is necessary to pass ordinary measures. All measures shall be deemed ordinary except those proposing a constitutional amendment.
4. Bylaws amendment
 - a. A bylaw amendment may be accomplished by a two-thirds vote of the members represented at the meeting or represented by a submitted electronic vote.
 - b. All members must be notified at least seven (7) days prior to voting that bylaw amendments will be discussed and voted on and electronic votes may be cast by a secure process with votes accepted up until the meeting is called to order.
 - c. Only those who have been members for 30 days prior to the proposal of such an amendment may vote upon such.
5. Meetings will be held at least once each quarter and more frequently if called by the president.

VI. FINANCES

- A. Dues shall be determined by a majority of the members present at a business meeting and shall not be changed more often than once per year.
- B. This is a non-profit organization. Dues, entry fees, and other monies received by the organization will be spent entirely for carrying out the stated purpose to the organization.

- C. No part of the net earnings of the organization shall inure to the benefit of its individuals.
- D. This organization shall be empowered to participate in fund-raising activities.
- E. This organization will submit a portion of the annual dues to the national club affiliations as membership in the body shall require.

VII. DISSOLUTION

In the event of dissolution of this association, the funds in the treasury, after all creditors have been paid, shall go to one or more other 501(C)(3) non-profit organizations.

Change Table

Date	Revision	Author
3/11/1999	Initial issue of document	RJ Stafford
2/24/2012	Redefine Additional Board Positions	RJ Stafford
3/10/2020	Add electronic voting, add change table	RJ Stafford